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Army Public School
Nehru Road
Lucknow Cantt

5017/APS

20 Feb 2025

**TENDER FORM FOR PROCUREMENT OF 12 X AIR CONDITIONER (WINDOW AC)
WITH STABILIZER IN ARMY PUBLIC SCHOOL, NEHRU ROAD, LUCKNOW**

1. You are invited by the Management of Army Public School, Nehru Road, Lucknow Cantt to submit tender for the above mentioned items described in the accompanying documents.
2. Tender form can be downloaded from school **website only**. Cost of Tender in the form DD of Rs 100/-(Rupees one hundred only) in favor of Principal, Army Public School, Nehru Road, Lucknow. Cash will not be acceptable. Demand Draft of tender form cost should be enclosed alongwith tender, the tender is to be put in tender box which is placed at Main Gate (Gate No 1) of APS, Nehru Road Lucknow. Tender will be accepted till **1300 hrs on 07 Mar 2025**. Vendors are requested to visit the school during school hours for physical checking of the **10 x old LG Window Ac's** of the School before submitting the tender no request there after regarding the status of the machine will be entertained

Envelope No 1 - Technical Bid for Procurement of Air Conditioners with Stabilizer

Envelope No 2 - Commercial Bid for Procurement of Air Conditioners with Stabilizer

Envelope No 3 - Large envelope. (Envelope No 1 & 2 to be kept in large envelope)

3. The following documents are included with this tender invitation:-

General Information about the Tender

Tender Notice with terms & condition.

Appendix 'A' - Technical Bid Proforma

Appendix 'B' - Commercial Bid Proforma

4. The Management of Army Public School, Nehru Road, Lucknow Cantt doesn't bind itself to accept the lowest or any tender and may cancel tendering process at any time.
5. All pages to be dully signed & stamped by the Vendor.

Yours faithfully,


(Mrs Nidhi Rathore)
Principal

GENERAL INFORMATION ABOUT THE TENDER

<u>S.no</u>	<u>Tender details</u>	<u>PROCUREMENT OF 12 X AIR CONDITIONER (WINDOW AC) WITH STABILIZER IN ARMY PUBLIC SCHOOL, NEHRU ROAD,LUCKNOW</u>
1	Earnest Money	Rs 5,000/- payable by DD issued in the name of Principal Army Public School, Nehru Road ,Lucknow
2	Date of issue of Tender	From <u>20 Feb 2025</u> to <u>07 Mar 2025</u>
3	Last Date of Receipt of Tender	<u>07 Mar 2025</u> till 1300 hrs
4	This Tender Contains	08 pages
5	Time allotted for supply of the item	Completion of supplies will be four weeks from the issue of the supply order.
6	Site of the delivery	ARMY PUBLIC SCHOOL, NEHRU ROAD,LUCKNOW
7	Tender cost	Rs 100/- payable by DD issued in the name of Principal Army Public School, Nehru Road ,Lucknow Cash will not be accepted by School.

5017/APS

20 Feb 2025

TENDER NOTICE: FOR PROCUREMENT OF 12 X AIR CONDITIONER (WINDOW AC) WITH STABILIZER IN ARMY PUBLIC SCHOOL, NEHRU ROAD, LUCKNOW

1. Sealed tenders under Two-Bid System are invited for the procurement of 12 x air conditioner (Window AC) with stabilizer for Main Office & Computer labs in Army Public School, Nehru Road, Lucknow Cantt. The Technical Bid Proforma of 12 x air conditioner with stabilizer is attached at **Appendix 'A'**. Commercial Bid Proforma is attached as **Appendix 'B'**.
2. **Submission of Bids**. The quotations should be submitted as Technical Bid and Commercial Bid separately. The envelopes should be clearly marked Technical/Commercial bids. The Technical Bid and Commercial Bid envelopes be sealed separately and then placed in a bigger envelop super scribed "**Quotations for procurement of 12 x air conditioner with stabilizer**" at the above mentioned address and put in the tender box kept on the main gate of the school up to 1300 hrs by **07 Mar 2025**. The Quotation can also be sent through Registered Post but must reach on time. Incomplete and Conditional shall be summarily rejected.
3. The Technical Bids shall be opened first. Commercial Bids of only valid and suitable technical bids would be considered/opened. The decision of the board shall be final and binding on all and no representation in this regard will be entertained.
4. **Specifications** Technical Specifications of the required items is listed in **Annexure 'A'**. All items as specified only are to be supplied. Items not found genuine/ satisfactory shall be rejected and the supplier will remove the same from the school at his own cost. If any quoted items are not available then the item of higher specifications will be supplied and installed. However no additional cost would be paid. Any items of lower specification would not be accepted.
5. **Earnest Money** All Technical Bids must be accompanied with a Demand Draft of Rs 5,000/- payable to the "**Principal, Army Public School Nehru Road Lucknow**", which is refundable on non-acceptance of the Tender. **All Technical Bids not accompanied with the Demand Draft will be rejected. The EMD to be valid for a period of minimum ninety days. EMD may be forfeited in case of non-acceptance of supply Order.**

Details of Earnest Money deposited:-

BD/PO No _____ Date of issue _____

Validity of BD/PO _____ Name of the Issuing Authority _____

6. **Cost of Tender Document**. A Demand Draft of Rs 100/- payable to the "**Principal, Army Public School Nehru Road Lucknow**", to be attached with Technical bid. **Technical Bids not accompanied with the Demand Draft will be rejected.**

7. **Security Deposit.** Security money amounting to 5 % of total value of contract will be deposited in the form of Bank Guarantee/Joint Fixed Deposit by the successful bidder with the period of 12 months. The Bank Guarantee/Joint Fixed Deposit to be deposited within seven days after issue of supply order. Bank guarantee shall be in favour of **Principal, Army Public School Nehru Road Lucknow.**

8. **Supply of Items/ Completion of Task.** Time for completion of supplies will be four weeks from the issue of the supply order. In addn to the supply period, The School reserve the right to cancel the supply order if the items are not received in **four week** time.

9. **Liquidate Damages (LD).** Following points to be noted with respect to LD:-

(a) Imposed @ 0.5% of the price of delayed /undelivered stores/week and not more than 10% cumulatively.

(b) LD will be imposed if extension of delivery period not taken.

10. **Payment Terms.** Payment will be made through NEFT/RTGS in the name of firm after Supplying of the material and checked by Inspection Committee detailed by Chairman for quality/quantity and worthiness and found acceptable. Hence it is advised that the complete consignment as per the supply order be supplied in one lot to facilitate checks & processing of bills. No advance payment(s) will be made.

11. The school reserves its right to alter the quantities/items or reject any quotation without assigning any reasons thereof. The rates quoted must include all taxes/GST for Army Public School, Nehru Road Lucknow. The rates quoted by you will be valid for minimum 120 days.

12. **Warranty.** On site warranty as per company norms (Min 01 Year)

13. **Acceptance Board:** The goods supplied will be tested/checked for compliance to specification by an Acceptance Board in the presence of representative. After receipt of items, if any found to be defective will be replaced forthwith.

14. **Final Price.** The total price of the project that is finally accepted as per your quotation will be **inclusive of all taxes, packing, forwarding, freight, and free comprehensive warranty as per company norms.**

15. **Acceptance of Tenders** The Tenders / quotations are to be submitted in two envelopes and marked as under:-

(a) Technical Bid : Envelope No 1

(b) Commercial Bid : Envelope No 2

16. **Receipt of Tenders.** The last date for receipt of the Bid (tender documents) is 07 Mar 2025 at 1300 hrs. The Tender is to be put in the Tender Box placed at the Gate No 01 of Army Public School Nehru Road Lucknow.

17. **Opening of Tenders.** Date and Time for opening of the Commercial bids will be communicated telephonically to the vendors separately. It is advised that one of the representatives of the applicant should be present at the time of opening of the Bid. Commercial bids will be opened after opening of valid Technical Bids.


(Ms Nidhi Rathore)
Principal

Encl.: As above.

TECHNICAL BID

PROFORMA FOR TECHNICAL BID: AIR CONDITIONER WITH STABILIZER (12 x Window AC with Stabilizer)

The following documents and specification will also be submitted with Technical Bid

:-

<u>S No</u>	<u>Particulars</u>	<u>To be filled by the Vendor</u>	<u>Remarks</u> (To be filled by the Vendor)
<u>A. Documents to be attached below</u> <u>(If any)</u>			
1	Name and date of establishment of the agency/firm/company	<u>Yes/No</u>	
2	Detailed office address of the Agency with Office Telephone Number, Email Id and Mobile Number and name of the contact person.	<u>Yes/No</u>	
3	GST Registration No (copies to be enclosed)	<u>Yes/No</u>	
4	Category of trade	<u>Yes/No</u>	
5	Name of partners/proprietor/Director	<u>Yes/No</u>	
6	PAN/TAN (copies to be enclosed)	<u>Yes/No</u>	
7	EMD amount of Rs 5,000.00 (Rupees five thousand only) (Refundable)	<u>Yes/No</u>	
8	DD amount of Rs 100.00 (cost of tender documents, non-refundable) attach with tender.	<u>Yes/No</u>	
<u>B. TECHNICAL SPECIFICATIONS</u>			
1.	Window AC 1.5 ton 3 Star inverter Onsite warranty as per company norms (Minimum 01 Year)		<u>Refer ANNEXURE 'A'</u>
2.	Stabilizer 4 KVA working range 130 VAC – 300 VAC Capacity 12 ampere Onsite warranty as per company norms (Minimum 01 Year)		<u>Refer ANNEXURE 'A'</u>

Technical Specification of Air Conditioner (Window AC)

Brand	Branded (Original Manufacturer)
Model	1.5 Ton 3 Star Inverter Window AC
Type	Inverter Window
Capacity	1.5 Ton
Star Rating	3 Star
BEE Rating Year	2024 or 2025
Colour	White
Refrigerant	R - 32
Dehumidification	Yes
Condenser Coil	Copper
Remote Control	Yes
Technology Used	Inverter Technology
Convenience features	
Auto Restart	Yes
Timer	Yes
Sleep Mode	Yes
Memory Feature	Yes
Self Diagnosis	Yes

Technical Specification of Stabilizer

Brand	Branded (Original Manufacturer)
Mounting Hardware	stabilizer, screws
Capacity	4 KVA
Load	12 Ampere
Working Range	130 VAC – 300 VAC
Power Source	Electric
Batteries Required	No
GSM frequencies	50 Hz
Material	Metal

DECLARATION

1. I _____ Son/Daughter/Wife of _____
Proprietor/Partner/Director/authorized signatory of the Agency mentioned above is competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ We, am/are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities toward prosecution under appropriate law.

(Signature of Authorized Person)
only Proprietor/Partner/Director

Date :
Full Name:

Seal
Place

COMMERICAL BID

PROFORMA FOR COMMERICAL BID : AIR CONDITIONER WITH STABILIZER (12 Nos)

S No	Nomenclature	Brand	A/U	Qty	Rate Per Unit including all taxes (In Rs)	Total Amount including all taxes (In Rs)	Remarks (If any)
(a)	Window AC 1.5 ton 3 Star inverter Onsite warranty as per company norms (Minimum 01 Year)		Nos	12			Refer Annexure 'A' for Technical specification
(b)	Stabilizer 4 KVA working range 130 VAC – 300 VAC Capacity 12 ampere Onsite warranty as per company norms (Minimum 01 Year)		Nos	12			Refer Annexure 'A' for Technical specification
(c)	Buy back of Old LG Window Ac's	LG	Nos	10			
Grand Total (Including all taxes & After deduction of Buy Back value of old AC,s) (Ser No a + b – c) :-							

Company Stamp and Signature

Note :-

1. You are requested to submit the quotation on Company letter head, stating your address, contact details, GSTIN No duly signed and affixed office seal. Without GST No. the quotation will be rejected.
2. Prices quoted should be inclusive of all taxes/GST, duties and levies.

UNDERTAKING

(Submit on Company letter head duly signed and affixed seal)

1. I undertake that all the eligibility conditions mentioned in the tender document are fulfilled. Further, all supporting documents have been attached herewith.
2. I have gone through and fully understood the terms and conditions supplied in the tender document and I hereby undertake to abide by all terms and conditions and also undertake to abide by the instructions to be issued by the School Management of Army Public School, Nehru Road, Lucknow Cantt from time to time for due discharge of Service Agreement.
3. It is declared that all the entries made in this form are correct. B In case of detection of any false entry and incorrect information / document, the submitted tender may be rejected and Earnest Money Deposit forfeited.

Authorized Signatory with rubber seal
(Only Proprietor/Partner/Director)